



# Safety Training & Compliance Systems

COMPUTER TRAINING PROFESSIONALS, INC.

# Computer Training Professionals, Inc.

20+ Years >> Targeted Solutions

- ▶ Custom Solutions

- ▶ Layered Safety Audit

- ▶ Incident Reporting Systems

- ▶ Contractor & Employee Safety Training

- ▶ Software Training & Education

# Layered Safety Audit

Save Data **SAFE OBSERVATIONS ->**  **UNSAFE OBSERVATIONS ->**

Audit Date:	<input type="text"/>
Area of Audit:	-- <input type="text"/>
Auditor #1:	, <input type="text"/>
Auditor #2:	, <input type="text"/>
Auditor #3:	, <input type="text"/>

Positive Comments on what you Saw

CORRECTIVE ACTIONS		
Responsible	Due Date	Status
, <input type="text"/>	<input type="text"/>	OPEN <input type="text"/>
Action:		<input type="text"/>
<input type="button" value="Save Data"/>		

	SAFE	UN-SAFE
Personal Protective Equipment		
Eye Protection	<input type="checkbox"/>	<input type="checkbox"/>
Hearing Protection	<input type="checkbox"/>	<input type="checkbox"/>
Welding Jackets	<input type="checkbox"/>	<input type="checkbox"/>
Thermal Protection	<input type="checkbox"/>	<input type="checkbox"/>
Gloves (chem/cut rest/etc)	<input type="checkbox"/>	<input type="checkbox"/>
Chemical Resistant Suits	<input type="checkbox"/>	<input type="checkbox"/>
Respirator	<input type="checkbox"/>	<input type="checkbox"/>
Hard Hats	<input type="checkbox"/>	<input type="checkbox"/>
Fall Protection	<input type="checkbox"/>	<input type="checkbox"/>
	SAFE	UN-SAFE
Safety Policies and Procedures		
Lockout/Tagout	<input type="checkbox"/>	<input type="checkbox"/>
Confined Space Entry	<input type="checkbox"/>	<input type="checkbox"/>

	SAFE	UN-SAFE
Tools and Equipment		
Proper Tool for Job	<input type="checkbox"/>	<input type="checkbox"/>
Tool in Good Working Order	<input type="checkbox"/>	<input type="checkbox"/>
Guards in Place	<input type="checkbox"/>	<input type="checkbox"/>
Knife	<input type="checkbox"/>	<input type="checkbox"/>
	SAFE	UN-SAFE
Ergonomics		
Proper Lifting/Pulling	<input type="checkbox"/>	<input type="checkbox"/>
Proper Body Positioning	<input type="checkbox"/>	<input type="checkbox"/>
	SAFE	UN-SAFE
Hazard Analysis		
My SURROUNDINGS-Fall Hazards? Is the environment hot or cold? Is the area clean to complete work?	<input type="checkbox"/>	<input type="checkbox"/>
STANDING-In the line of Fire,Nip Points,Pinch Points,Mobile Equipment	<input type="checkbox"/>	<input type="checkbox"/>
Other People - Others at risk from job? Proper communications?	<input type="checkbox"/>	<input type="checkbox"/>
BREAKING FREE-Could tool slip? Plug or Jam release? Could something move?	<input type="checkbox"/>	<input type="checkbox"/>
Weight-Is it too heavy? Will it lose support when moved? Can it be handled safely?	<input type="checkbox"/>	<input type="checkbox"/>
Body Position - Proper Ergonomics? Back Strain, Overreaching?	<input type="checkbox"/>	<input type="checkbox"/>
PPE - Adequate for job, Good condition, worn properly?	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>
SWP Participants		
, <input type="text"/>	, <input type="text"/>	, <input type="text"/>
, <input type="text"/>	, <input type="text"/>	, <input type="text"/>
, <input type="text"/>	, <input type="text"/>	, <input type="text"/>
, <input type="text"/>	, <input type="text"/>	, <input type="text"/>
Safe Work Permit		

# Mill Contractor System

Calhoun Contractors

Safety Policies

SDS

Links ▾

Map

Admin

Visitor Orientation

HELP



Calhoun Contractors



## Contractor Meeting Outage 2020

What you need to know before your employees arrive at the mill. Please read the "Meeting Outage PDF" so you are prepared before you start work.



## Safety Orientation Modules

Have your employees go to the Contractor Safety Orientation Web Site to complete their safety orientation training.



## Safety Policies

You may use this link to access important Safety Policy Documents. Please review this information periodically.

# Safety Documents

Calhoun Contractors

[Safety Policies](#)

[SDS](#)

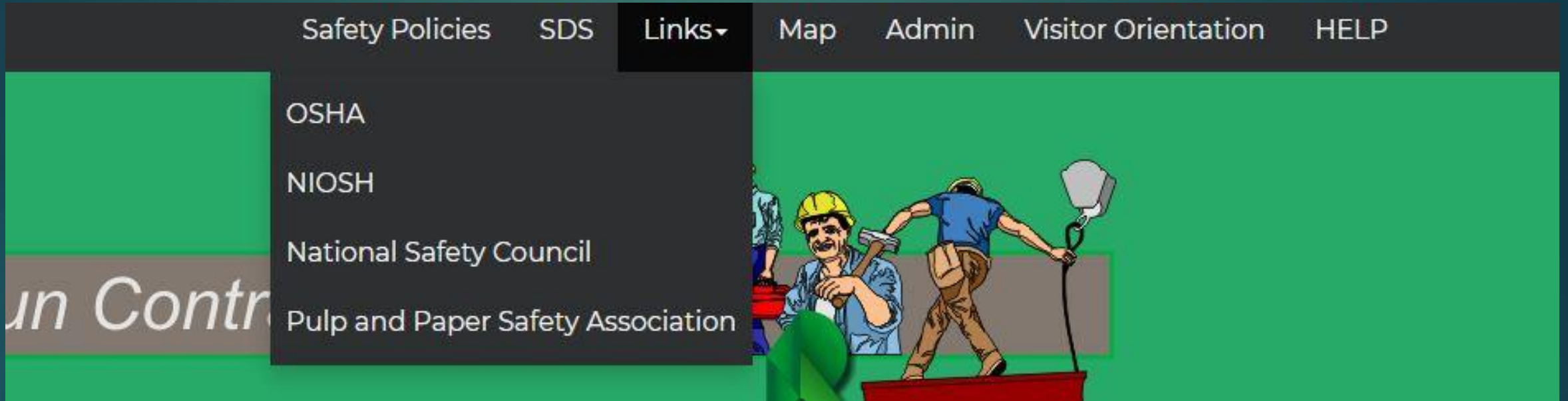
[Links](#)

[Map](#)

[HELP](#)

Full Name	Last Uploaded
ACM FORM.pdf	3/11/2019
Aerial Lift Policy 12-13-2019.pdf	5/4/2020
Asbestos Guidance E200-ASB Policy .url.pdf	3/11/2019
BARRICADE TAPE POLICY 2019.pdf	5/4/2020
BBP POLICY.pdf	5/4/2020
Blue Flag Policy 1-6-17.pdf	4/3/2018
BLUE FLAG POLICY 2019.pdf	5/4/2020
Calhoun Enhanced PPE Policy.pdf	3/11/2019
Chemical Exposure.doc	4/3/2018
CONFINED SPACE POLICY 2019.pdf	5/4/2020
Contractor Meeting Outage 2020.pdf	5/8/2020
COVID-19 Visitor-Contractor Form.pdf	5/8/2020
Electrical Safety Policy 11-2-16.pdf	4/3/2018
Hearing Conservation Policy 2019.pdf	3/11/2019
Hot Work Policy 11-2-16.pdf	4/3/2018
ICE Cleat Policy.pdf	3/11/2019
Icy Conditions Procedure.pdf	4/3/2018
Job Safety Analysis Policy 11-2-16.pdf	4/3/2018
Ladder SWP.pdf	3/22/2018
Linebreaking 9-13-2019.pdf	10/10/2019
Load Handling with lifting equipment.pdf	3/11/2019
LOTO Policy 2019.pdf	10/10/2019
March Outage-2019 Contractors Outage Safety Meeting.pptx	3/11/2019
March Outage-2019 OP and Maint Sched.xlsx	3/11/2019

# Customizable Links off Main Menu



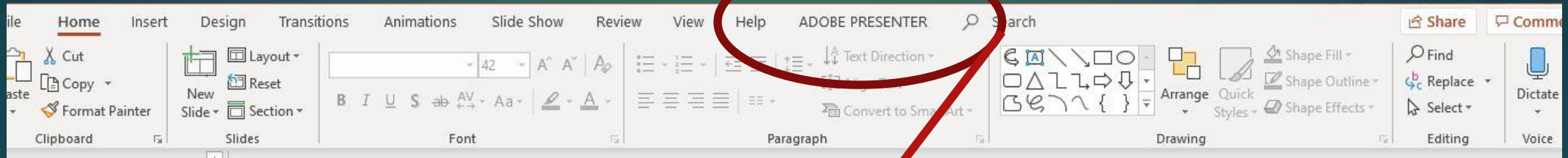
# Contractor Compliance Summary

Calhoun Contractors		Safety Policies	SDS	Links	Map	Admin
	<b>Company Name</b>					<b>Electrical?</b>
Contractors	SELECT COMPANY					
Contractors	001					No
Contractors	00testrec					Yes



Calhoun Contractors		Safety Policies	SDS	Links	Map	Admin					
Yellow=Expired Pink=Required Modules Missing White=Required Modules Complete											
Date Modules Taken	Last Name	First Name	Welcome	Safety	Policies	ERP Hazcom	Environment	Ladder Safety	Electrical	Modules Taken	Company
9/13/2019			1	1	1	1	1	1	1	7	00testrec
4/17/2017	Person	Test	1	1	1	1	1	0	0	5	00testrec
1/16/2017	s	c	1	1	1	1	1	0	0	5	00testrec

# PowerPoint + Adobe Presenter





# Employee Training Modules

Course
New Employee - LOTO Training
Barricade Tape Policy
Blood Borne Pathogen - Exposure Controls
Blue Flag Policy
Bob Cat
Code of Business Conduct
Confined Space
Electrical Awareness
Electrical Training - Non Electrical Worker
Environmental Annual Training - General
Environmental Annual Training - ISO
Environmental Training - Plans
Fall Protection
Fire Extinguisher Training

Excel Display

Excel Display - ALL

User	Last Name	First Name	Dept	Module	Due	Taken	Grade
DWEST	West	Doug	Temporary	Fall Protection	7/1/2020		0

# Module Assignments

- ▶ Assign by Individual
- ▶ Assign by Department
- ▶ Assign by Team
- ▶ Training Block Set-up / Assignment

# Employee Tracking

Module & Training Events ▾ Change Password

Load LMS System

## COMPLETE OR IN-PROCESS MODULES

Module	Date Taken	Grade	Login ID
Machine Guarding	05/19/2020	0	DWEST

## ASSIGNED MODULES

Module	Due Date
Fall Protection	7/1/2020
Heat Illness	5/25/2020

# Admin Reporting → Excel



Users & Courses ▾ Results ▾

View Courses by Individual: 2019

View Courses by Individual: 2020

View Courses by Dept: 2019

View Courses by Dept: 2020

Excel Display

Year: 2020

Administration | Screen Display | Excel Display

**COMPLETE OR IN-PROCESS MODULES**

Dept	Name	Module	Due Date	Date Taken	Grade	Login ID
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# For More Information

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